

Seaton Valley Council

A Community Council

Minutes of the Annual Meeting held on Wednesday 30 May 2018 at 6.30 p.m. at New Hartley Memorial Hall.

The meeting started at 7.02 p.m. immediately following the Annual Parish Meeting which commenced at 6.30 p.m.

PRESENT: Councilors:	L Bowman, K Collier, S Dungworth, S Stanners, B Burt, D Nesbitt, A Stanners, E Coulson and S Hartland.
IN ATTENDANCE: S Potts – Clerk and Responsible Financial Officer L Fox – Services Officer D Freeman – Engagement and Development Officer B Adams – Administration Assistant 8 members of the public	
AM001/18	1. Election of the Chair of the Council The Clerk asked for nominations for the post of Chair. Cllr. Collier proposed Cllr. Stephen Stanners and Cllr. Coulson seconded her proposal. The proposal was carried unanimously and consequently Cllr. Stephen Stanners was duly elected Chair of the Council for the ensuing year.
AM002/18	2. To receive the Chair's declaration of acceptance of office Cllr. S. Stanners took the Chair and signed his Declaration of Office witnessed by the Clerk.
AM003/18	3. To Record members present and apologies from members unable to be present All members of the Council were present.
AM004/18	4. Election of Vice Chair of the Council The Chair asked for nominations for the post of Vice Chair. Cllr. A. Stanners proposed that Cllr. Barbara Burt be appointed as Vice Chair and Cllr Bowman seconded her proposal. The proposal was carried unanimously and therefore Cllr. Burt was duly elected as Vice Chair of the Council for the ensuing year.
AM005/18	5. Members Disclosure of Interest Forms Members were reminded to submit any changes to the Clerk as and when they occur.
AM006/18	6. Members' disclosures of interests in respect of items of business on the Agenda There were no disclosures of interest.
AM007/18	7. To receive and agree the minutes of the Council meeting held on 25th April 2018. The minutes of the Full Council meeting held on 25 April 2018 were approved and agreed as being an accurate record of that meeting.

AM008/18	<p>8. To appoint committees and sub-committees:-</p> <p>a) Finance & General Purposes (inc. staffing) – Cllr S Stanners proposed himself (as Chair), Cllrs Burt, Bowman and Stanners A. The proposal was seconded by Cllr. Burt and was carried unanimously.</p> <p>b) Planning – Cllr. Stanners proposed himself, Cllrs Bowman, Coulson and Hartland to be on the committee and Cllr Burt to be appointed as Chair. The proposal was seconded by Cllr Dungworth and was carried unanimously.</p>
AM009/18	<p>9. To appoint representatives to outside body:-</p> <p>a) Community Safety Hub (Formerly LMAPS) – Cllr. Bowman agreed to continue to be the Council's representative.</p> <p>b) Town and Parish Liaison Working Group – it was agreed that Cllr. S Stanners and Cllr Burt would jointly represent the Council on this working group;</p> <p>c) Astley Park Community Partnership – it was agreed that Cllrs. Bowman would continue to represent the Council on this Partnership;</p> <p>d) New Hartley Community Association – it was agreed that Cllrs.Burt and Collier would be the Council's representatives on this Association,</p> <p>e) Holywell Community Forum – it was agreed that Cllr. Coulson would continue to be the Council's representative on this organisation.</p> <p>f) Seaton Valley in Bloom – it was agreed that Cllr. Collier would continue as the Council's representative on this organisation;</p> <p>g) Northumberland Association of Local Councils – it was agreed that Cllr S Stanners and Cllr Burt would be the Council's joint representatives on this association.</p> <p>h) Coty Response Group - it was agreed that Cllr S Stanners would be the Council's representative on this group.</p>
AM010/18	<p>10. Appoint the internal auditor for 2018/2019</p> <p>Council RESOLVED TO appoint Malcolm Wilkinson as its Internal Auditor for 2018/19.</p>
AM011/18	<p>11. 100 Years of Remembrance</p> <p>The Clerk introduced his report which firstly informed members that a 'Tommy' silhouette had now been purchased for installation in the Poppy Park at the top of Double Row. This will complement the work of the Seaton Delaval In Bloom Group which has included improvements to this park in its Northumbria in Bloom portfolio.</p> <p>The report then went on to ask members if they wished to install a Large Beacon Brazier in the Valley (probably at one of the Seaton Sluice headlands) as a lasting memorial to the first world war and as a focal point for celebrating future national occasions. The beacon would cost in the region of £1,500 and could be funded from the Council's Community Fund.</p> <p>Members were very supportive of the idea and were informed that if the project came to fruition the beacon would be lit for the first time at 7pm on Sunday 11 November 2018, to coincide with other similar nationwide events, and could be followed by a short service of remembrance and the reading out of the names of the fallen from Seaton Valley.</p> <p>The Clerk reminded members that any necessary permissions (Planning) would need to be sought from the appropriate authorities before any installations could take place.</p> <p>At the end of the debate it was RESOLVED TO:</p> <ul style="list-style-type: none"> • Purchase and install a Beacon Brazier at a location in Seaton Sluice, subject to appropriate permissions being granted and, • Meet the costs of acquisition and installment from the Council's Community Fund.

AM012/18

12. Dates of Future Scheduled Meetings

2018	Committee/Council	Time	Venue
Wednesday 25 July	Full Council	7pm	Seghill Institute
Wednesday 19 Sept	Full Council	7pm	Seaton Sluice Community Centre
Wednesday 31 October	Finance & General Purposes	6pm	Seaton Valley Council Offices
Wednesday 28 November	Full Council	7pm	Seaton Valley Council Offices
Wednesday 12 December	Finance & General Purposes	7pm	Seaton Valley Council Offices

The meeting closed at 7:25 p.m.

Signed by the Chair:

Dated: