

Seaton Valley Council

A Community Council

To: ALL MEMBERS OF THE COUNCIL

You are hereby required to attend a meeting of **SEATON VALLEY COUNCIL** to be held at **Seaton Valley Council Offices, on Wednesday 24 January 2018 at 7.00 pm.**

The agenda for the meeting is set out below.

Simon Potts
Clerk

16 January 2018

AGENDA

1. Apologies for absence

To receive any apologies for absence from members of the Council.

2. Disclosure of interests

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 25 July 2012, and are reminded that if they have any personal interests of a prejudicial nature (as defined under paragraph 17 of the Code of Conduct) they must not participate in any discussion or vote on the matter and must leave the room. Please refer to the guidance on disclosures (see note 1 at the end of this agenda).

3. Chair's welcome and civic announcements

4. Public question time (Adjournment to allow members of the public to raise matters)

To invite members of the public to put questions to, or draw relevant matters to the attention of, the Council, in relation to the work and responsibilities of the Council, and comment on agenda items. (see Note 2 at the end of this agenda).

5. County Councillor Update

Cllr. Bernard Pidcock will update the Council with any matters that are relevant to Seaton Valley.

6. Minutes of the last meeting

To sign as a correct record, the minutes of the Council's Meeting held on Wednesday 29 November 2017 (Appendix 1).

7. To receive the minutes of the Planning Committee held on 23 November 2017 and 11 January 2018 (Appendix 2 & 3) Finance & General Services held on 12 December 2017 (Appendix 4).

SERVICES

8. Services and Partnership Update (Appendix 5 & 5A).

9. Review of Village Entrance Signage (Appendix 6 & 6A).

ENGAGEMENT & DEVELOPMENT

10. Vehicle Activiated Sign Update (Appendix 7).

GOVERNANCE

11. Review of Dog Fouling Support and Allotments & Maintenance Assistant Arrangements (Appendix 8).

12. **Review of Office Opening Hours** (Appendix 9).
13. **Bank Reconcilliation as at 31 December 2017** (Appendix 10 & 10A).
14. **Budgetary Control Update 31 December 2017** (Appendix 11 & 11A).
15. **2018/19 Budget Proposals** (Appendix 12, 12A & 12B & 12C).
16. **Request for Funding** (Appendix 13 & 13A).
17. **Dates of future meetings:**

2018	Committee/Council	Time	Venue
Wednesday 7 February	Planning Committee	6.30pm	Seaton Valley Council Offices
Wednesday 28 February	Finance & General Purposes	6.00pm	Seaton Valley Council Offices
Thursday 8 March	Planning	6.30pm	Seaton Valley Council Offices
Wednesday 21 March	Full Council	7pm	Seaton Valley Council Offices
Thursday 5 April	Planning	6.30pm	Seaton Valley Council Offices

Notes:

1. Registerable Personal Interests

You may have a Registerable Personal Interest if the issue being discussed in the meeting:

a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or b) any other interest (as defined by Annex 2 to the Code of Conduct). The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner: (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

(1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

Non-registerable personal interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your wellbeing or financial position, or the wellbeing or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision./par. The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

2. Public participation

The meeting will include a public session at which any resident of Seaton Valley can raise topics for future discussion or ask questions. The length of the public session, normally 15 minutes, is at the discretion of the Chair. The Chair will either answer a question directly or inform the resident by written response of any action to be taken. At other times during the meeting, members of the public may be invited to contribute at the discretion of the Chair.