

Seaton Valley Council

A Community Council

To: ALL MEMBERS OF THE FINANCE & GENERAL PURPOSES SUB-COMMITTEE

You are hereby required to attend a meeting of **SEATON VALLEY COUNCIL Finance & General Purposes Sub-Committee** to be held at **Seaton Valley Council Offices** on **Tuesday 12 December 2017 at 6.00 p.m.**

The agenda for the meeting is set out below.

S Potts
Clerk

4 December 2017

A G E N D A

- 1. Apologies for absence**
To receive any apologies for absence from members of the committee.
- 2. Disclosure of interests**
To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests. (See note 1 at the end of this agenda).
- 3. Minutes of the Last Meeting**
To sign as a correct record, the minutes of the last meeting held on Wednesday 21 June 2017 and 01 November 2017 (Appendix 1 & 1a).
- 4. General Data Protection Regulation** (Appendix 2)
- 5. HR Policies** (Appendix 3,3A,3B,3C,3D,3E,3F,3G,3H, & 3J). Please note no printed copies of Appendices 3A-3J will be provided).
- 6. Approval of Standing Orders and Financial Regulations** (Appendix 4, 4A & 4B). Please note no printed copies of Appendices 4A & 4B will be provided).
- 7. Office Printing and Copying** (Appendix 5).
- 8. 2018/19 Budget Update** (Appendix 6, 6A & 6B)
- 9. Dates of future meetings:**

2017/2018	Committee/Council	Time	Venue
Thursday 21 December	Planning	Cancelled	Seaton Valley Council Offices
Thursday 11 January	Planning	6.30pm	Seaton Valley Council Offices
Wednesday 24 January	Full Council	7.00pm	Seaton Valley Council Offices
Wednesday 7 February	Planning	6.30pm	Seaton Valley Council Offices
Wednesday 28 February	Finance & General Purposes	6.00pm	Seaton Valley Council Offices

Note:

1. Disclosure of interests

The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest becomes prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgment of the public interest and it relates to a financial or regulatory matter.