

Seaton Valley Council

A Community Council

Minutes of the Annual Meeting held on Wednesday 17 May 2017 at 6.30 p.m. at New Hartley Memorial Hall.

The meeting started at 7.06 p.m. immediately following the Annual Parish Meeting which commenced at 6.30pm

PRESENT:

Councillors: L Bowman, K Collier, S Dungworth, S Stanners (Chair), B Swinhoe, D Nesbitt, A Stanners, E Coulson and S Hartland.

IN ATTENDANCE:

S Potts – Clerk and Responsible Financial Officer
L Fox – Services Officer
D Freeman – Engagement and Development Officer
B Adams – Administration Assistant
10 members of the public

AM001/17 1. Election of the Chair of the Council

The Clerk asked for nominations for the post of Chair. Cllr. Dungworth proposed Cllr. Stephen Stanners and Cllr. Collier seconded her proposal. The proposal was carried unanimously and consequently Cllr. Stephen Stanners was duly elected Chair of the Council for the ensuing year.

AM002/17 2. To receive the Chair's declaration of acceptance of office

Cllr. S. Stanners took the Chair and signed his Declaration of Office witnessed by the Clerk.

AM003/17 3. Members Declarations of Acceptance of Office forms

It was noted that all members had submitted signed and completed Declaration of Acceptance of Office forms to the Clerk.

AM004/17 4. Record members present and apologies from members unable to be present

All members of the Council were present.

AM005/17 5. Election of Vice Chair of the Council

The Chair asked for nominations for the post of Vice Chair. Cllr. A. Stanners proposed that Cllr. Barbara Swinhoe be appointed as Vice Chair and Cllr Coulson seconded her proposal. The proposal was carried unanimously and therefore Cllr. Swinhoe was duly elected as Vice Chair of the Council for the ensuing year.

AM006/17 6. Members Disclosure of Interest Forms

It was noted that all members had submitted signed and completed Disclosure of Interests forms to the Clerk.

AM007/17 7. Members' disclosures of interests in respect of items of business on the Agenda

There were no disclosures of interest.

AM008/17 8. To receive and agree the minutes of the Council meeting held on 26th April 2017

The minutes of the Full Council meeting held on 27 April 2016 were approved and agreed as being an accurate record of that meeting;

AM009/17

9. To appoint committees and sub-committees:-

- a) **Finance & General Purposes (inc. staffing)** – Cllr S Stanners proposed himself (as Chair), Cllrs. Swinhoe, Collier and Stanners A. The proposal was seconded by Cllr. Swinhoe and was carried unanimously.
- b) **Planning** – Cllr. Swinhoe proposed herself as Chair, Cllrs. Bowman, Nesbitt and Hartland. The proposal was seconded by Cllr S Stanners and was carried unanimously.

AM010/17

10. To appoint representatives to outside body:-

- a) **Community Safety Hub (Formerly LMAPS)** – Cllr. Bowman agreed to continue to be the Council's representative.
- b) **Town and Parish Liaison Working Group** – it was agreed that Cllr. S Stanners would be the Council's representatives;
- c) **Astley Park Community Partnership** – it was agreed that Cllrs. Bowman would represent the Council on this Partnership;
- d) **New Hartley Community Association** – it was agreed that Cllrs. Swinhoe and Collier would be the Council's representatives on this Association,
- e) **Holywell Community Forum** – it was agreed that Cllr. Coulson would be the Council's representative for this organisation.
- f) **Seaton Valley in Bloom** – it was agreed that Cllr. Collier would continue as the Council's representative on this organisation;
- g) **Northumberland Association of Local Councils** – it was agreed that Cllr S Stanners would be the Council's representative on this association.
- h) **Coty Response Group** - it was agreed that Cllr S Stanners would be the Council's representative on this group.

AM011/17

11. Appoint the internal auditor for 2017/2018

Council RESOLVED TO appoint Malcolm Wilkinson as its Internal Auditor for 2017/18.

AM012/17

12. Dates of future meetings:

2017	Committee/Council	Time	Venue
Thursday 15 June	Planning	6 pm	Seaton Valley Council Offices
Wednesday 21 June	F&GP (inc. staffing)	6 pm	Seaton Valley Council Offices
Thursday 6 July	Planning	6 pm	Seaton Valley Council Offices
Wednesday 26 July	Full Council	7 pm	Seghill Institute
Thursday 3 August	Planning	6 pm	Seaton Valley Council Offices

The meeting closed at 7.30 p.m.

Signed by the Chair:

Dated: