

Seaton Valley Council

A Community Council

To: ALL MEMBERS OF THE COUNCIL

You are hereby required to attend the **Annual Parish Meeting of Seaton Valley Council** to be held at **New Hartley Memorial Hall** on **Wednesday 17 May 2017 at 6.30 p.m.**

The agenda for the meeting is set out below.

Simon Potts
Clerk

9 May 2017

A G E N D A

1. Welcome and introductions.
2. Short presentation by Northumbria Police – “Beat Manager’s View of Neighbourhood Policing”.
3. To agree the minutes of the last Annual Parish Meeting held on 25 May 2016 (**Appendix APM 1**).
4. To receive a report on the work of the Council during 2016/17 (**Appendix APM 2**).
5. Public Question Time.

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To: ALL MEMBERS OF THE COUNCIL

You are hereby required to attend the **Annual Meeting of Seaton Valley Council** to be held at **New Hartley Memorial Hall** on **Wednesday 17 May 2017 at 6.30 p.m.** (immediately following the conclusion of the Annual Parish Meeting).

The agenda for the meeting is set out below.

Simon Potts
Clerk

9 May 2017

A G E N D A

1. To elect the Chair of the Council.
2. To receive the Chair's declaration of acceptance of office or, if not then received, to decide when it shall be received.
3. To note that all Members have submitted signed and completed Declarations of Acceptance of Office forms to the Clerk.
4. To record members present and apologies from members unable to be present.
5. To elect the Vice Chair or Vice Chairs of the Council.
6. To remind Members of the need to submit their completed and signed Declarations of Interest forms to the Clerk as soon as possible, if not already submitted.
7. To receive from members any disclosure of personal or prejudicial interests in respect of items included on the agenda for this meeting.
8. To receive and agree the minutes of the Council meeting held on 26 April 2017 (**Appendix AM 1**).
9. To appoint Councillors to be members of the following committees:-
 - a) Finance & General Purposes Committee (including Staffing)
 - b) Planning Committee
10. To appoint representatives to outside bodies:-
 - a) Community Safety Hub (Formerly LMAPS)
 - b) Town & Parish Liaison Working Group
 - c) Astley Park Community Partnership
 - d) New Hartley Community Association – 2 representatives
 - e) Holywell Community Forum
 - f) Seaton Valley In Bloom
 - g) Northumberland Association of Local Councils
 - h) Coty Response Group

The Council doesn't appoint representatives to Seaton Delaval, Seaton Sluice or Seghill Community Associations as neither the Council, or Northumberland County Council has a legal interest in any of these Associations' buildings. Ward Councillors are, however, encouraged to attend meetings of these Associations whenever possible.

11. Dates of future meetings:

2017	Committee/Council	Time	Venue
Thursday 15 June	Planning	6 pm	Seaton Valley Council Offices
Wednesday 21 June	F&GP (inc. staffing)	6 pm	Seaton Valley Council Offices
Thursday 6 July	Planning	6 pm	Seaton Valley Council Offices
Wednesday 26 July	Full Council	7 pm	Seghill Institute
Thursday 3 August	Planning	6 pm	Seaton Valley Council Offices

Notes:

1. Registerable Personal Interests

You may have a Registerable Personal Interest if the issue being discussed in the meeting:

a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or b) any other interest (as defined by Annex 2 to the Code of Conduct). The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner: (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

(1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

Non-registerable personal interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your wellbeing or financial position, or the wellbeing or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision./par. The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

2. Public participation

The meeting will include a public session at which any resident of Seaton Valley can raise topics for future discussion or ask questions. The length of the public session, normally 15 minutes, is at the discretion of the Chair. The Chair will either answer a question directly or inform the resident by written response of any action to be taken. At other times during the meeting, members of the public may be invited to contribute at the discretion of the Chair.